

## PERSONNEL

### Holidays

Full-time, twelve-month employees shall be given twelve (12) holidays each year. Service employees who work on a designated holiday shall be given compensatory time as provided in school board policy #5-55.2. Holidays that fall on a weekend shall be taken on the last workday before the holiday or the first workday following holiday. The superintendent shall determine the day.

If a designated holiday is lost because of being used as a make-up day, the employee will be given compensatory time at the discretion of the superintendent.

The following twelve (12) days are designated as holidays: Labor Day, Thanksgiving (two days), Christmas (two days), New Year's Day, Lee-Jackson-King Day, Washington's Birthday (Presidents' Day), two days during spring break, Memorial Day, Fourth of July.

**Legal Reference:** Through June 30, 1997

**Code of Va., §2.1-21. Legal holidays.**—It is the policy of the Commonwealth to fix and set aside certain days in the calendar year as legal holidays for the people of Virginia to honor and commemorate such holidays so established. In each year, the following days are designated as legal holidays:

**January 1**—New Year's Day

**The third Monday in January**--Lee-Jackson-King Day to honor Robert Edward Lee (1807-1870), Thomas Jonathan (Stonewall) Jackson (1824-1863), and Martin Luther King, Jr., (1929-1968), defenders of causes.

**The third Monday in February**--George Washington Day to honor George Washington (1732-1799), the first President of the United States of America.

**The last Monday in May**--Memorial Day to honor all persons who made the supreme sacrifice in giving their lives in defense of Virginia and the United States of America in the following wars and engagements and otherwise: Indian Uprising (1622), French and Indian Wars (1754-1763), Revolutionary War (1775-1783), War of 1812 (1812-1815), Mexican War (1846-1848), War Between the States (1861-1865), Spanish-American War (1898), World War I (1917-1918), World War II (1941-1945), Korean War (1950-1953), Vietnam War

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### Holidays (continued)

1965-1973), and Operation Desert Shield-Desert Storm (1990-1991). On this day all flags, national, state, and local, shall be flown at half staff or mast to honor and acknowledge respect for those who made the supreme sacrifice.

**July 4**--Independence Day to honor the signing of the Declaration of Independence.

**The first Monday in September**--Labor Day to honor all people who work for a livelihood in Virginia.

**The second Monday in October**--Columbus Day and Yorktown Victory Day to honor Christopher Columbus (1451-1506), a discoverer of the Americas, and the final victory at Yorktown on October 19, 1781, in the Revolutionary War.

**November 11**--Veterans Day to honor all persons who served in the Armed Forces of Virginia and the United States of America in the following wars and engagements and otherwise: Indian Uprising (1622), French and Indian Wars (1754-1763), Revolutionary War (1775-1783), War of 1812 (1812-1815), Mexican War (1846-1848), War Between the States (1861-1865), Spanish American War (1898), World War I (1917-1918), World War II (1941-1945), Korean War (1950-1953), Vietnam War (1965-1973), and Operation Desert Shield-Desert Storm (1990-1991).

**The fourth Thursday in November and the Friday next following**--Thanksgiving Day to honor and give thanks in each person's own manner for the blessings bestowed upon the people of Virginia and honoring the first Thanksgiving in 1619.

**December 25**--Christmas Day.

Whenever any of such days falls on Saturday, the Friday next preceding such day, or whenever any of such days falls on Sunday, the Monday next following such day, and any day so appointed by the Governor of this Commonwealth or the President of the United States, shall be a legal holiday as to the transaction of all business. (Code 1950, §2-19; 1954, c. 328; 1958, c. 167; 1966, c. 677; 1970, c. 682; 1972, c. 114; 1973, c. 421; 1978, c. 7; 1982, c. 325; 1984, c. 671; 1989, c. 190; 1992, c. 622; 1993, cc. 177, 872.)

Adopted by School Board: March 12, 1991

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Holidays (continued)

Amended by School Board: August 26, 1997